

Approved For Release 2000/04/14 : CIA-RDP78-03735A000100030007-7
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5 May 1964

MEMORANDUM FOR: Chief Scientist and All Branch Chiefs,
[REDACTED]

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SUBJECT : R&D Seminar

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1. I would like to take this opportunity to thank all of you for making the [REDACTED] Seminar the overall success that it was. My conversations with - and other reports from - the non-TSD participants indicate that they were obviously pleased, impressed, and educated by the two days at [REDACTED]. From the [REDACTED] point of view, we also were exposed to some new operational needs and received some significant guidance in certain aspects of the [REDACTED] program.

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2. An overall review of the Seminar also reveals some areas for improvement in the TSD contributions, and hence benefits:

a. TSD participants generally spent too much time reviewing Branch capabilities and cataloging past accomplishments rather than outlining current [REDACTED] problems and next year's R&D goals.

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b. Most TSD participants "briefed" the non-TSD personnel, instead of inviting the operations representatives to discuss the value of the current and future program.

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c. The [REDACTED] participants did not generally utilize the almost unique opportunity for informal discussions during the breaks and meal periods. As hosts, the initiative should have been ours.

3. The overall benefits of the Seminar, however, practically guarantee its repetition next year, so we will have an opportunity to improve our performances. Your observations and comments on the Seminar are invited at the next [REDACTED] Staff meeting.

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Standard Form 63
November 1961
GSA Gen. Reg. No. 27

MEMORANDUM OF CALL

Date *Aug 6 1961* Time

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